

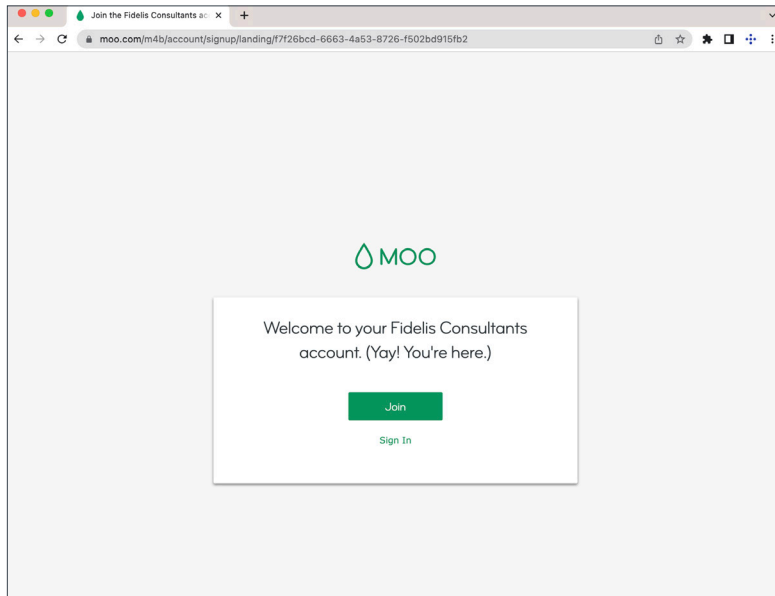


Moo.com is a premium vendor of many business collateral types. Fidelis Consultants has partnered with Moo to offer agents a 20% discount on all materials available on the Fidelis platform. Agents are responsible for payment and shipping.

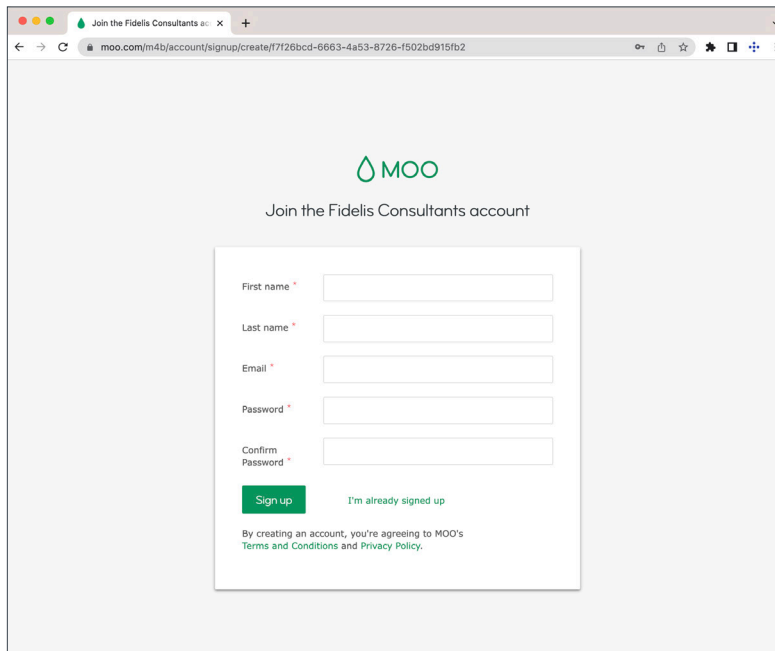
The templates available on the platform have been reviewed and conform to compliance requirements laid out by CMS and the main content of the materials cannot be changed. Most templates have a place for adding a professional headshot, but it isn't required.

STEP 1: Set up an account with moo.com

[CLICK HERE TO ACCESS MOO.COM](#)

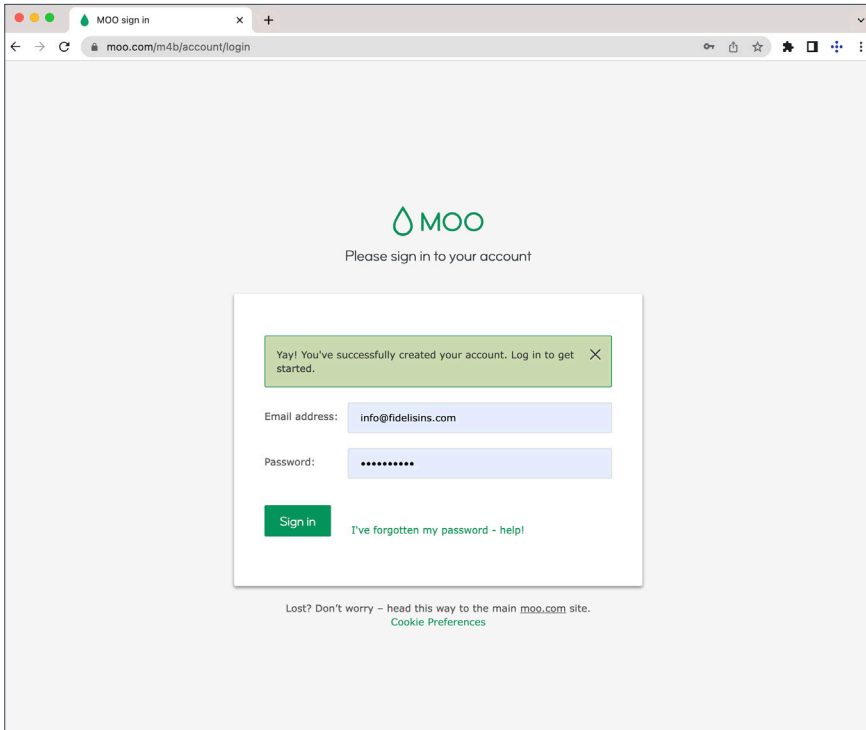


Sign up for a new moo.com account here.



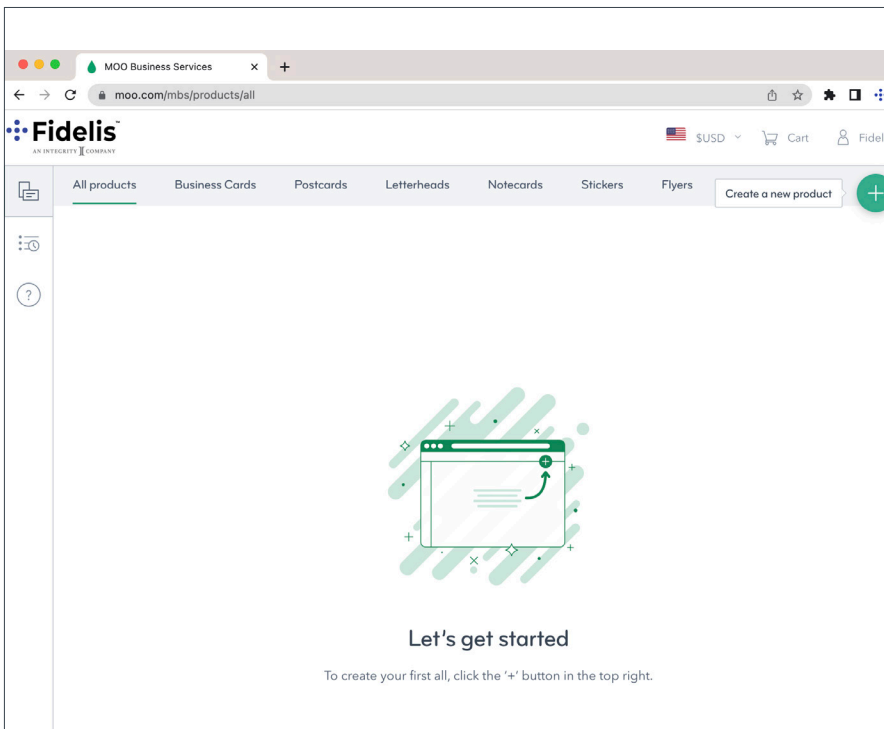
Fill in your information.

Be sure to sign up for your Moo account with our dedicated link to get our 20% discount:
<https://www.moo.com/m4b/account/signup/landing/f7f26bcd-6663-4a53-8726-f502bd915fb2>



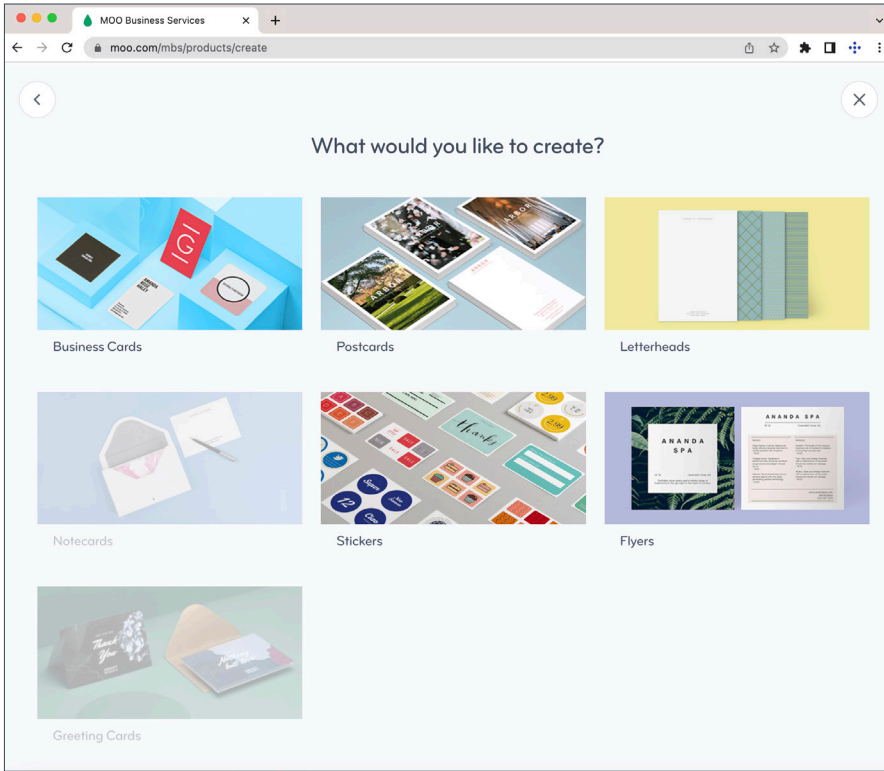
Log in with your new account information.

STEP 2: Customize your materials

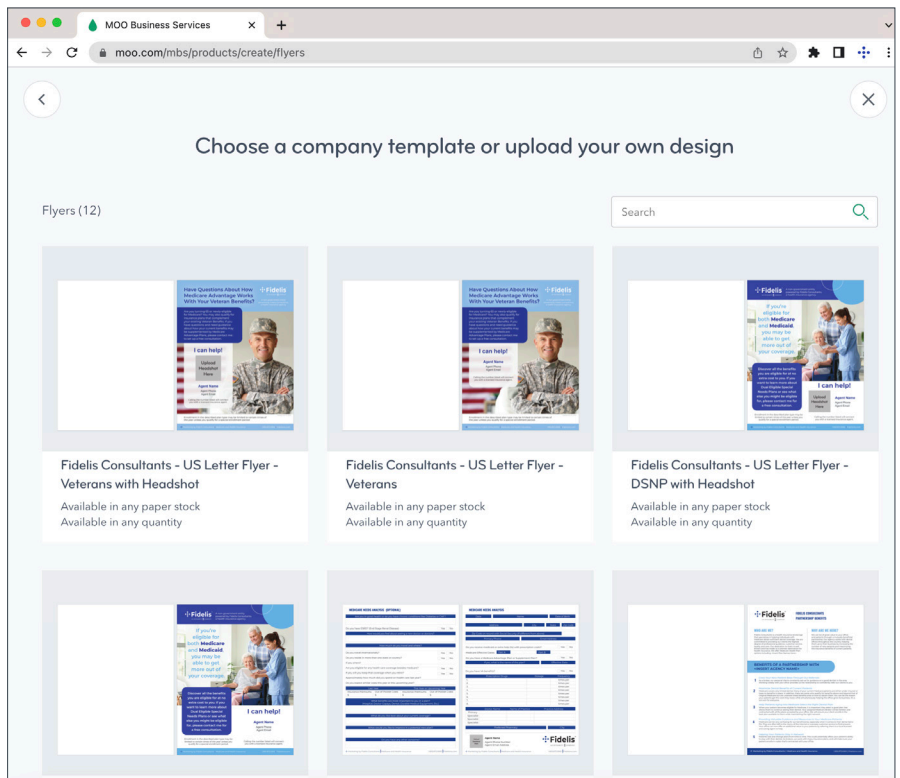


Start on the dashboard page and click the plus sign in the top right. A flag will pop out and say "Create new product."

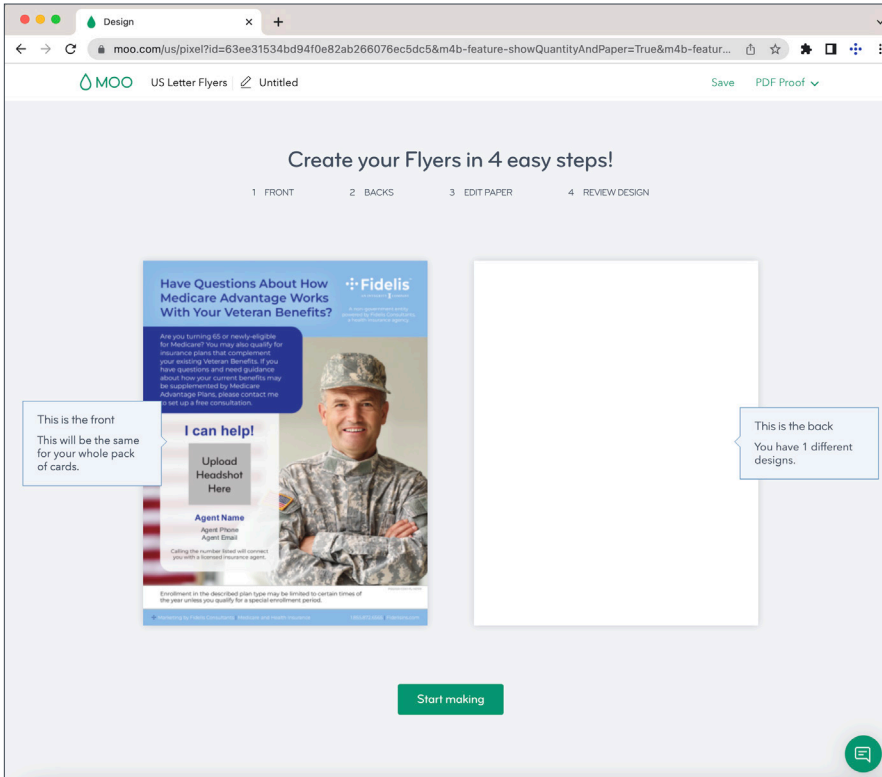
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Select the category of the product you want to customize: business cards, postcards, letterhead, or flyers.



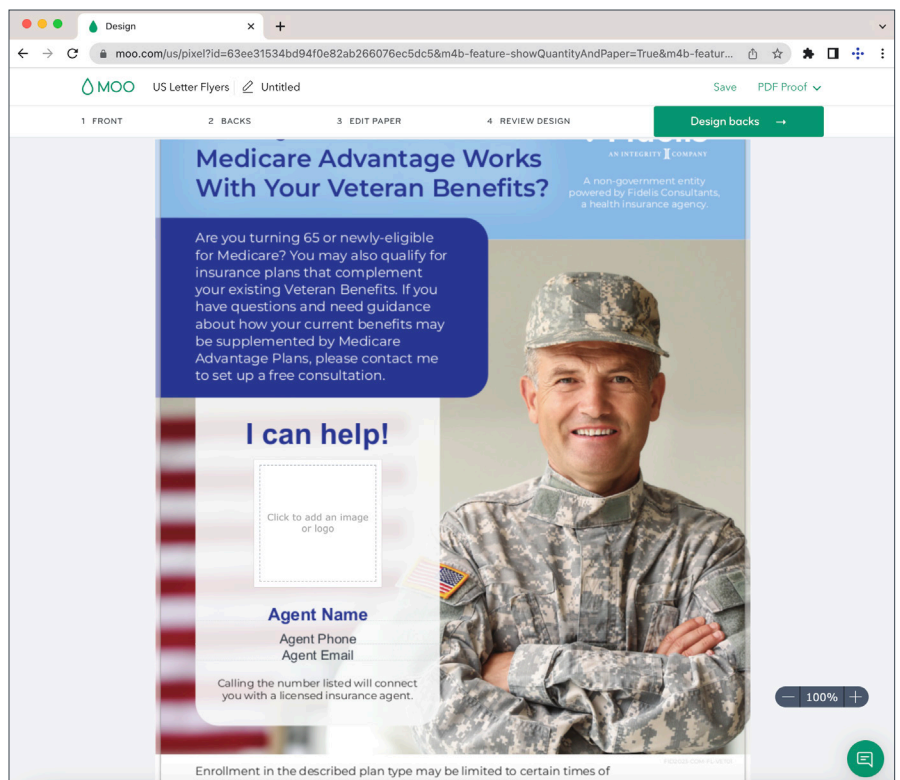
Choose which design you would like to customize.



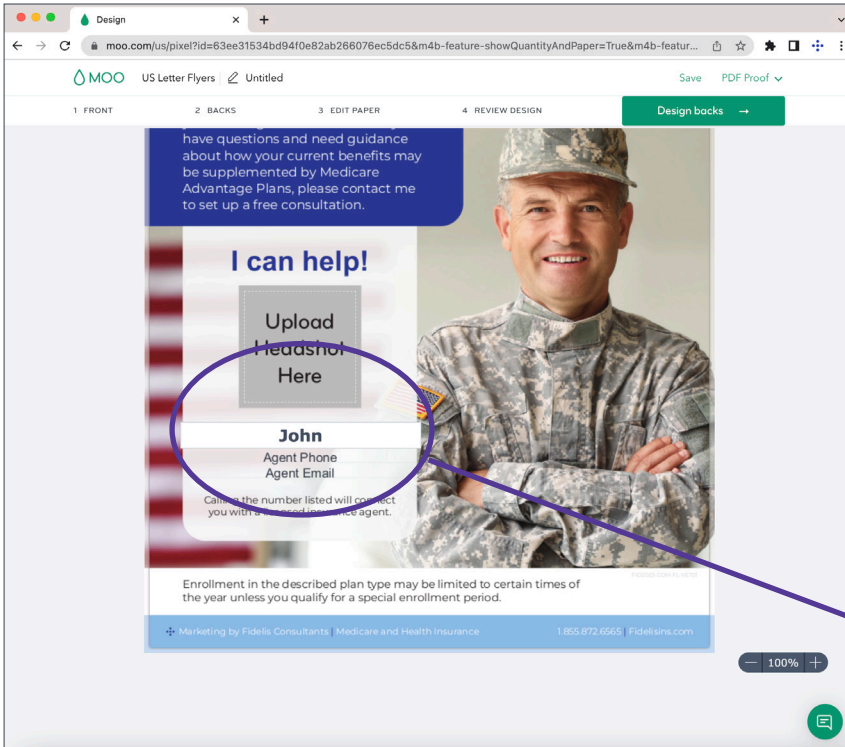
An information window will pop up to show the layout of the design you've chosen.

NOTE: Flyers are designed as single-sided, so the back will be blank. (Postcards are double-sided.)

After clicking on "Start Making," you will have the ability to customize certain fields. For this example, you can upload a square headshot, and add your name, phone number, and email address.



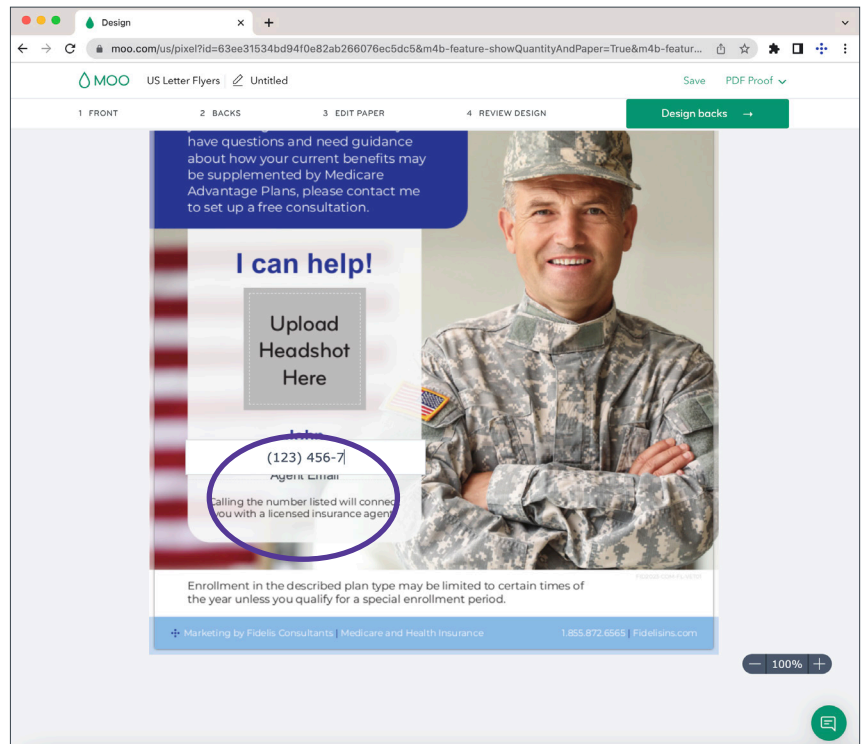
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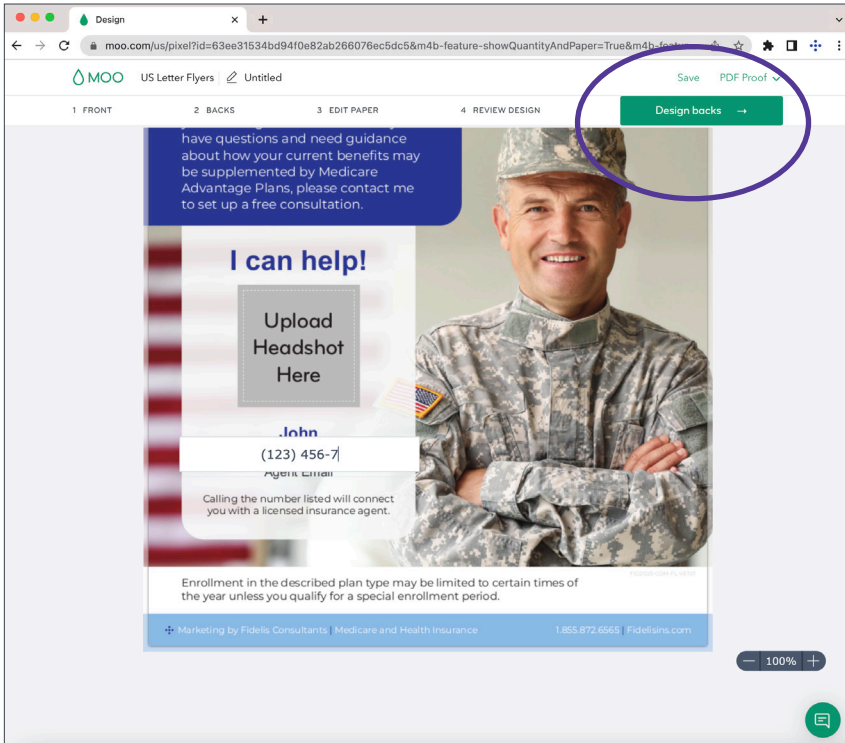
Add your headshot and your name.

Add your headshot and your name. (Click where it says "Agent Name" and start typing to replace)

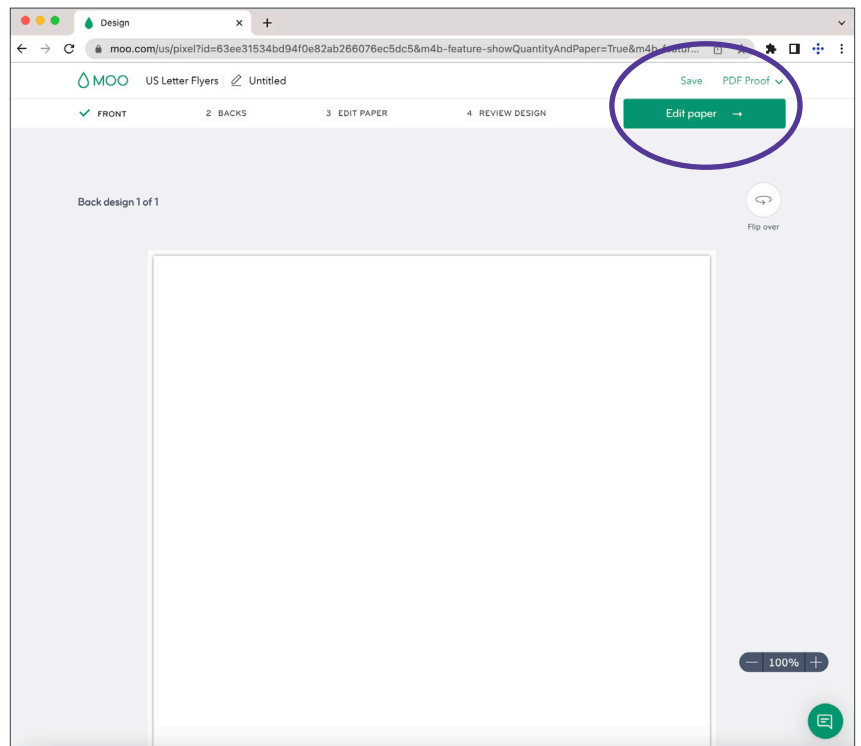
Add your phone number and email.



Be sure to sign up for your Moo account with our dedicated link to get our 20% discount:
<https://www.moo.com/m4b/account/signup/landing/f7f26bcd-6663-4a53-8726-f502bd915fb2>



Click where it says “Design backs”.



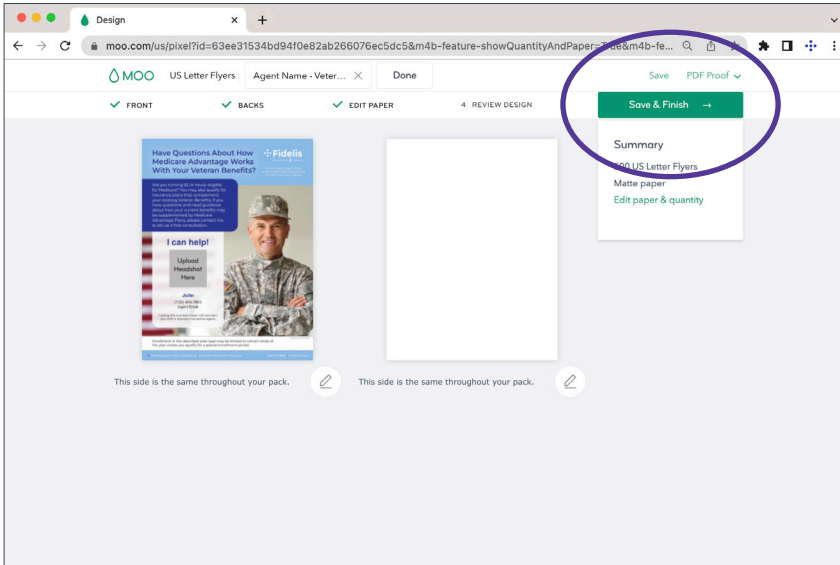
Even though there's nothing printed on the back, Moo still requires approval of this section.

STEP 3: Select project options

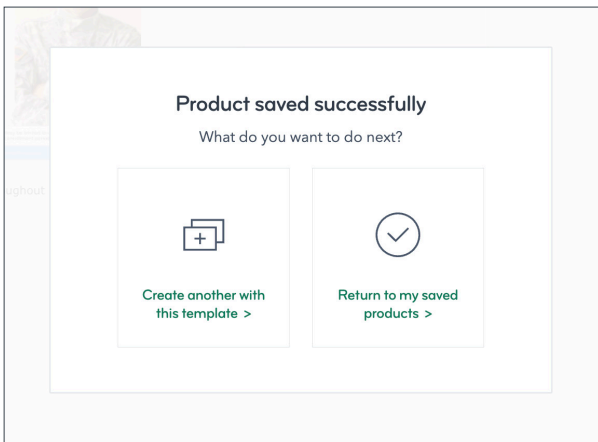
Name your project, select the paper type you'd like for your material, and select the quantity you'd like to order.

The screenshot shows the Moo.com ordering interface. At the top, there's a navigation bar with 'MOO US Letter Flyers' and an 'Untitled' project name field. Below this, there are tabs for 'FRONT', 'BACKS', 'EDIT PAPER', and 'REVIEW DESIGN'. A 'Review design' button is visible. The main content area is divided into two sections: 'Which paper would you like?' and 'How many flyers would you like?'. The 'Which paper would you like?' section has three options: 'Premium (matte)', 'Premium (gloss)', and 'Pearlescent'. The 'How many flyers would you like?' section has a list of options: '50 flyers', '100 flyers', '250 flyers', '500 flyers', and '1000 flyers'. A callout box points to the 'Untitled' field with the text 'Click on "Untitled" to name your project'. Another callout box points to the 'Premium (matte)' option with the text 'Select the paper type'. A third callout box points to the '500 flyers' option with the text 'Quantity to Order'. A fourth callout box points to the 'Summary of your order' section with the text 'Summary of your order'. A fifth callout box points to the 'Select the paper type' section with the text 'Select the paper type'. A sixth callout box points to the 'Quantity to Order' section with the text 'Quantity to Order'. A 'Save' button and a 'PDF Proof' dropdown are also visible.

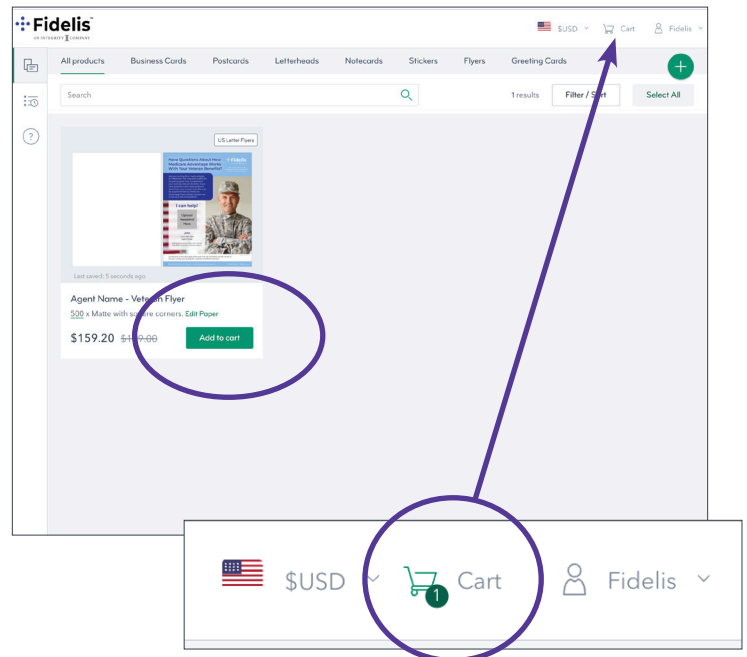
Be sure to sign up for your Moo account with our dedicated link to get our 20% discount:
<https://www.moo.com/m4b/account/signup/landing/f7f26bcd-6663-4a53-8726-f502bd915fb2>



Click "Save & Finish" once you've verified your selections are correct. This will save the project to your account so you can come back to it later if needed.



After the project is saved, you can create another project with the same template (if you're filling these out for several agents), or you can return to the saved projects to continue on to place an order.



Select "Add to cart" on the project you'd like to order. Your cart will update with the quantity.

Click on your cart and review your items, then add your shipping address.

Fidelis
AN INTEGRITY COMPANY

USD Cart Fidelis

Your cart

Remove all

Agent Name - Veteran Flyer
500 ✓ US Letter Flyers
Matte with square corners

We've had a hunt around, but we don't have your shipping address! Add it here, and give your cards a happy home.

[+ Add address](#)

Billing Address:
 Use my delivery address as billing address

Subtotal: \$--
Shipping & packaging: \$--
Tax: \$--

Order total: \$--

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Click on "+ Add Address" to add a shipping address to your account, then fill out all the required fields in the form.

First name *

Last name *

Company name

Phone number *

Address line 1 *

Address line 2

Address line 3

Town *

Country name * United States

State or province * AA

Postcode / Zip code *

[Add address](#)

First name * Fidelis

Last name * Consultants

Company name

Phone number * 4807128699

Address line 1 * 1757 E Baseline Rd

Address line 2 Ste 141

Address line 3

Town * Gilbert

Country name * United States


State or province * AZ

Postcode / Zip code * 85233




[Add address](#)

Be sure to sign up for your Moo account with our dedicated link to get our 20% discount:
<https://www.moo.com/m4b/account/signup/landing/f7f26bcd-6663-4a53-8726-f502bd915fb2>


Verify that the delivery address is selected and correct, and choose the shipping speed option you want.




🇺🇸 \$USD 🛒 Cart 👤 Fidelis

Your cart Remove all



Agent Name - Veteran Flyer 

500 US Letter Flyers \$199.00

Matte with square corners **\$159.20**

Delivery address:


Fidelis Consultants, 1757 E Baseline Rd, Ste 141, Gilbert, 85233 United States AZ ✓

Billing Address:

Use my delivery address as billing address

Shipping method:

Economy Trackable - Estimated 13 Jun - \$9.75 ✓

Contact telephone 

4807128699

Subtotal: ~~\$199.00~~ **\$159.20**

Shipping & packaging: **\$9.75**


Tax (7.8%): **\$13.18**

\$182.13

Shipping method:

Economy Trackable - Estimated 13 Jun - \$9.75 ✓

| | | |
|--------------------|---|---------|
| Express Trackable | <div style="border: 1px solid #0070c0; padding: 2px; width: 30px; margin: 0 auto;"> Jun 02 Estimated </div> | \$90.00 |
| Standard Trackable | <div style="border: 1px solid #0070c0; padding: 2px; width: 30px; margin: 0 auto;"> Jun 07 Estimated </div> | \$30.75 |
| Economy Trackable | <div style="border: 1px solid #0070c0; padding: 2px; width: 30px; margin: 0 auto;"> Jun 13 Estimated </div> | \$9.75 |

Contact telephone 

4807128699

Subtotal: ~~\$199.00~~ **\$159.20**

Shipping & packaging: **\$9.75**

Tax (7.8%): **\$13.18**

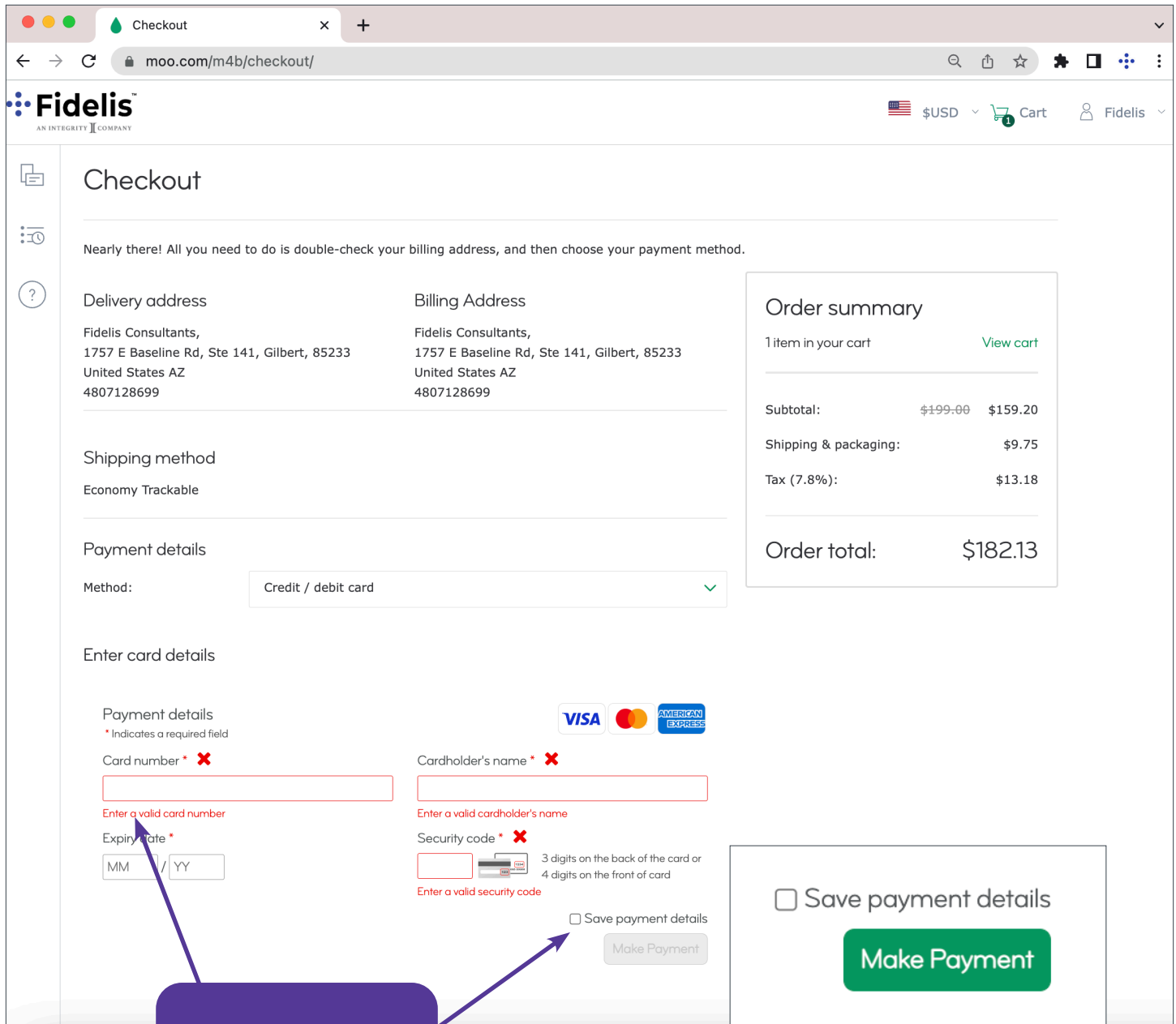
\$182.13

Go to Checkout

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Be sure to sign up for your Moo account with our dedicated link to get our 20% discount:
<https://www.moo.com/m4b/account/signup/landing/f7f26bcd-6663-4a53-8726-f502bd915fb2>

Enter your payment information and click “Make Payment.”



The screenshot shows the checkout page on moo.com. The browser address bar shows 'moo.com/m4b/checkout/'. The page title is 'Checkout'. The Fidelis logo is in the top left, and the currency is set to \$USD. The page is divided into several sections:

- Delivery address:** Fidelis Consultants, 1757 E Baseline Rd, Ste 141, Gilbert, 85233, United States AZ, 4807128699.
- Billing Address:** Fidelis Consultants, 1757 E Baseline Rd, Ste 141, Gilbert, 85233, United States AZ, 4807128699.
- Shipping method:** Economy Trackable.
- Payment details:** Method: Credit / debit card.
- Enter card details:** Includes fields for Card number, Cardholder's name, Expiry date, and Security code. There are red 'X' error markers on the Card number, Cardholder's name, and Security code fields. A note indicates: '3 digits on the back of the card or 4 digits on the front of card'.
- Order summary:** 1 item in your cart. Subtotal: \$159.20 (discounted from \$199.00). Shipping & packaging: \$9.75. Tax (7.8%): \$13.18. Order total: \$182.13.
- Buttons:** 'Save payment details' (checkbox), 'Make Payment' (grey), and a large green 'Make Payment' button.

Annotations include a purple box pointing to the 'Save payment details' checkbox and the 'Make Payment' button, and a purple callout box containing the text: 'Enter your billing information and check the box if you want your payment information saved to your account.'

Enter your billing information and check the box if you want your payment information saved to your account.

Note: The Fidelis discount is automatically applied to your cart, so you don't need to worry about entering a code.

You're done!

Be sure to sign up for your Moo account with our dedicated link to get our 20% discount:
<https://www.moo.com/m4b/account/signup/landing/f7f26bcd-6663-4a53-8726-f502bd915fb2>