

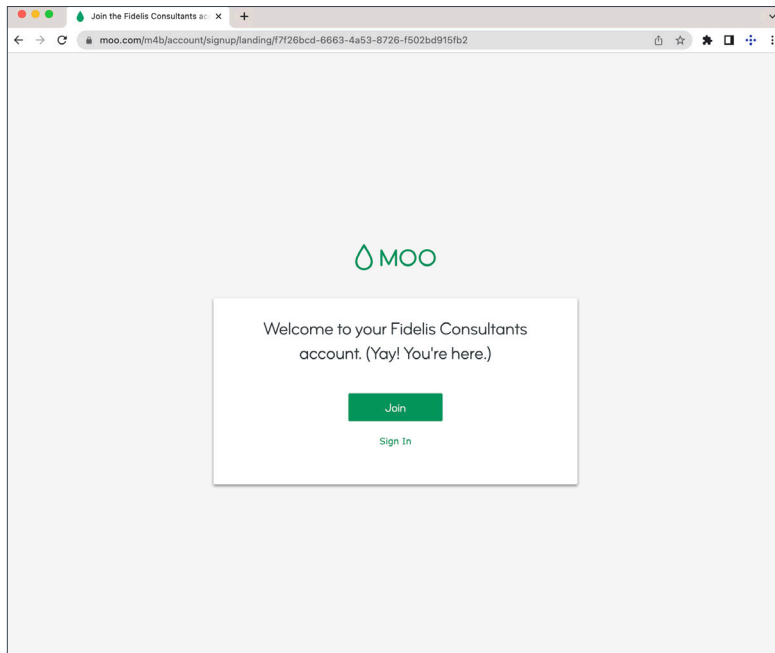


Moo.com is a premium vendor of many business collateral types. Fidelis Consultants has partnered with Moo to offer agents a 20% discount on all materials available on the Fidelis platform. Agents are responsible for payment and shipping.

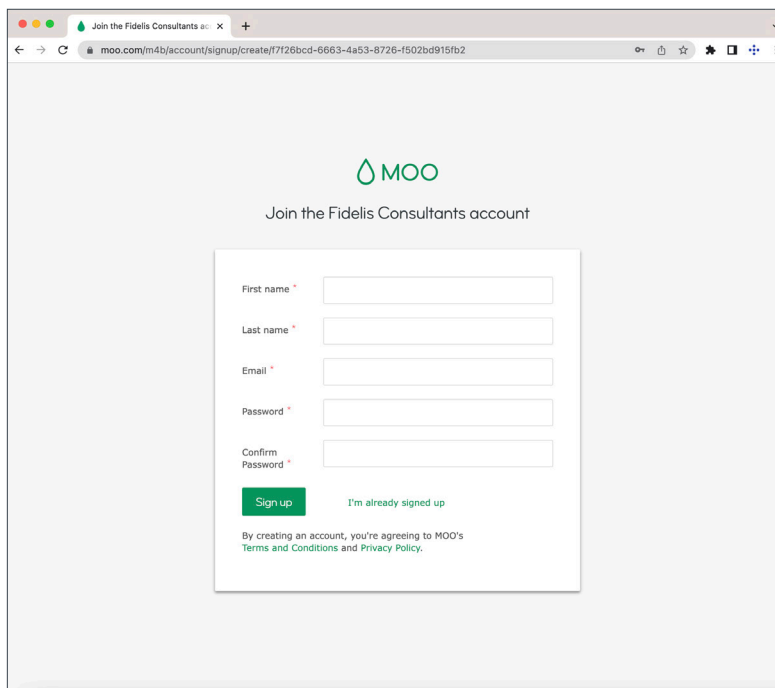
The templates available on the platform have been reviewed and conform to compliance requirements laid out by CMS and the main content of the materials cannot be changed. Most templates have a place for adding a professional headshot, but it isn't required.

### STEP 1: Set up an account with moo.com

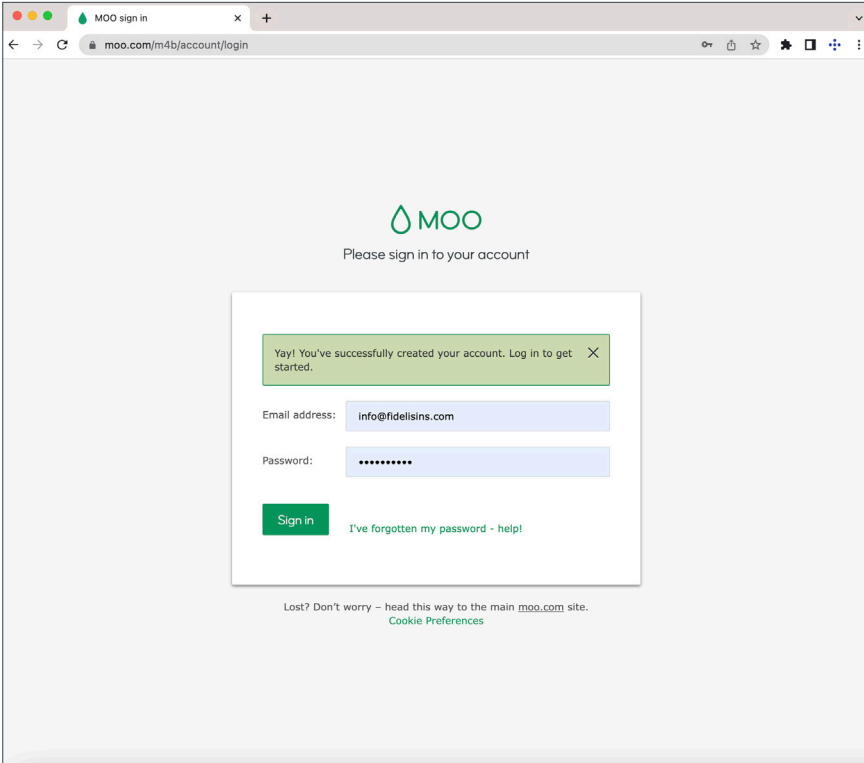
[CLICK HERE TO ACCESS MOO.COM](#)



Sign up for a new moo.com account here.

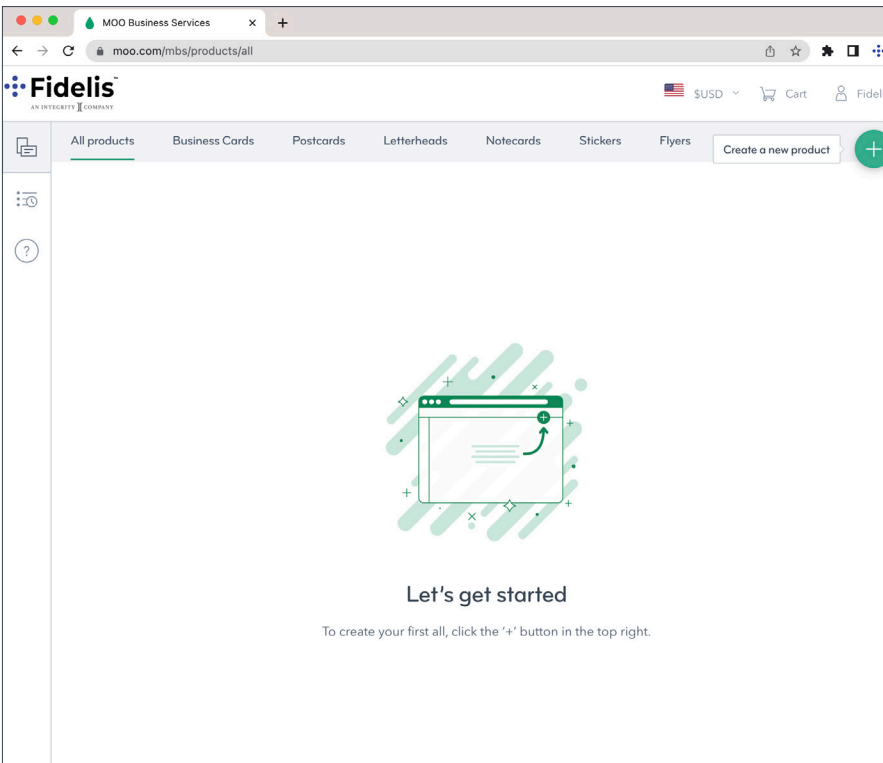


Fill in your information.

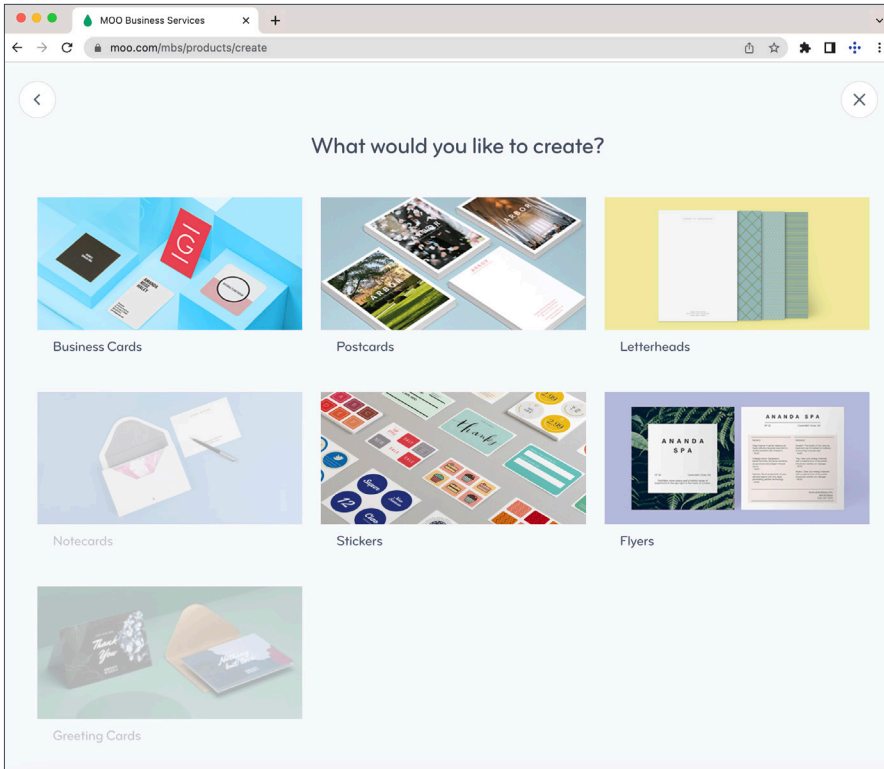


Log in with your new account information.

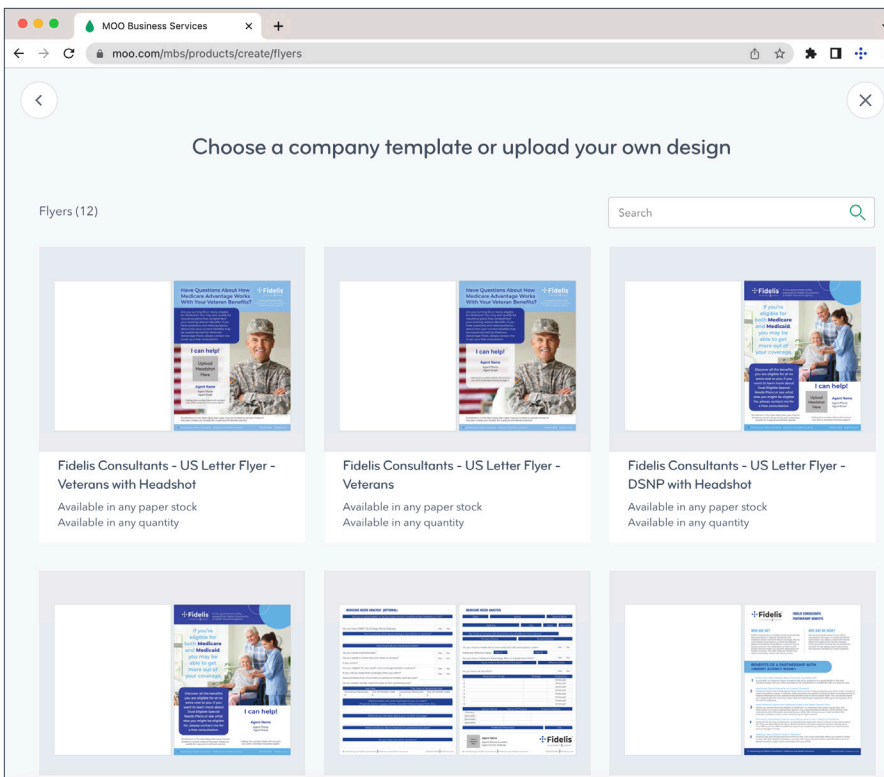
## STEP 2: Customize your materials



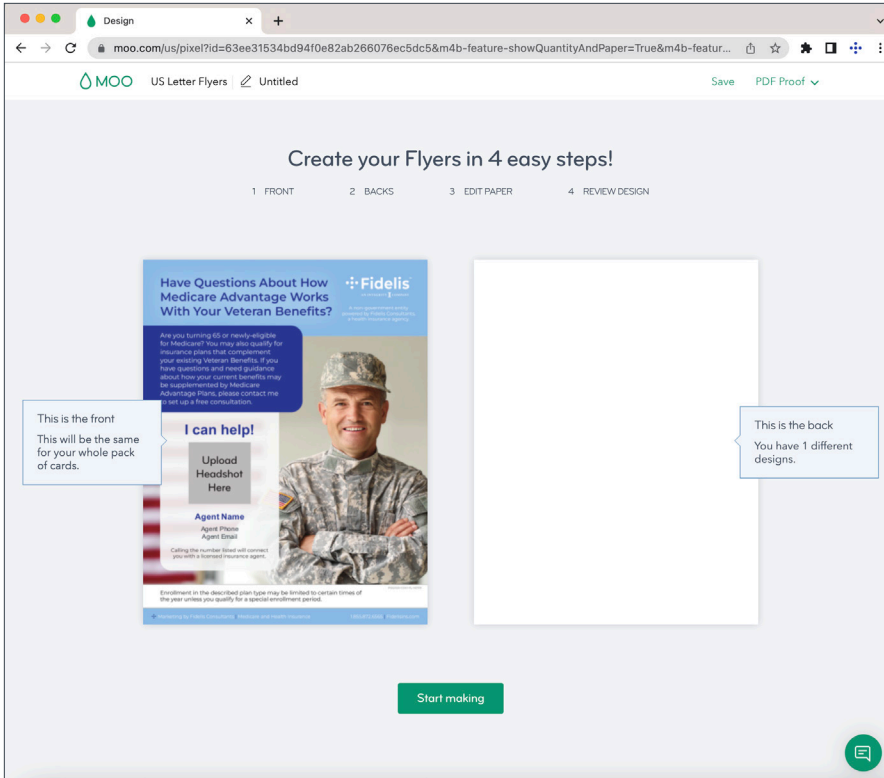
Start on the dashboard page and click the plus sign in the top right. A flag will pop out and say "Create new product."



Select the category of the product you want to customize: business cards, postcards, letterhead, or flyers.

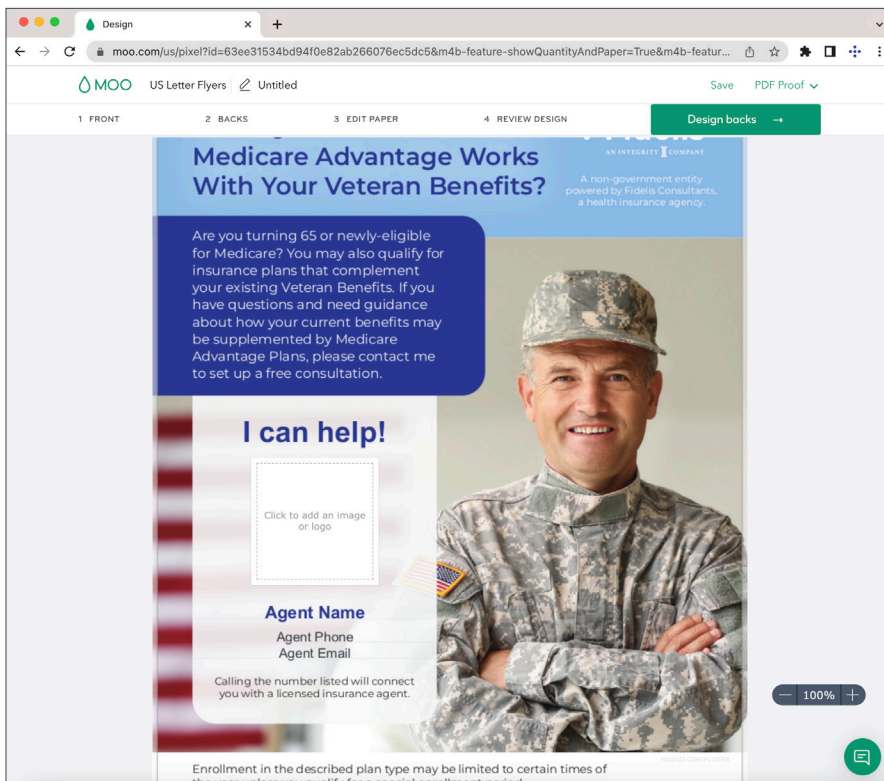


Choose which design you would like to customize.

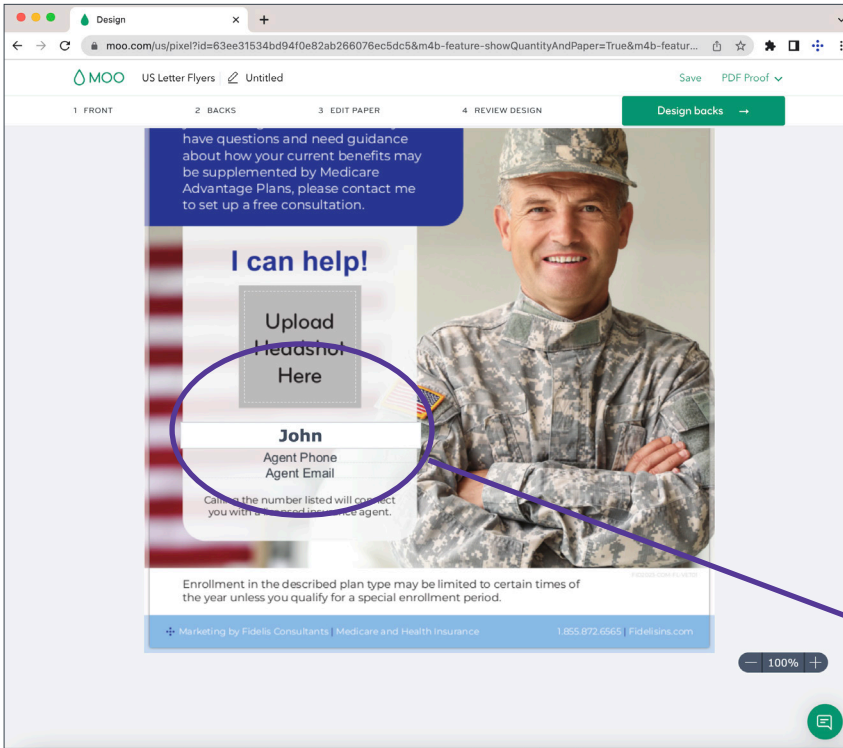


An information window will pop up to show the layout of the design you've chosen.

NOTE: Flyers are designed as single-sided, so the back will be blank. (Postcards are double-sided.)

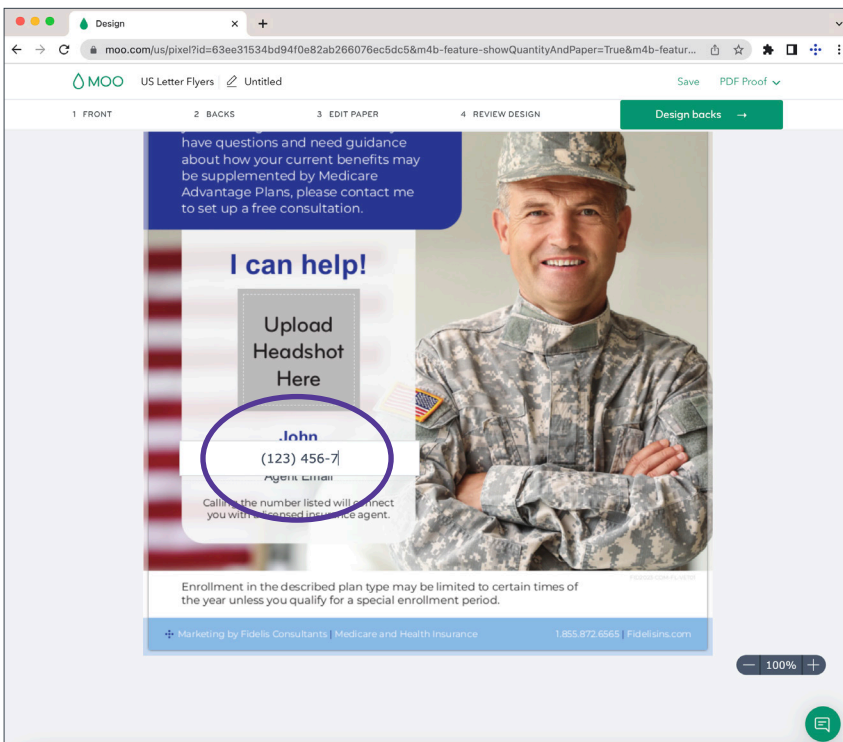


After clicking on "Start Making," you will have the ability to customize certain fields. For this example, you can upload a square headshot, and add your name, phone number, and email address.

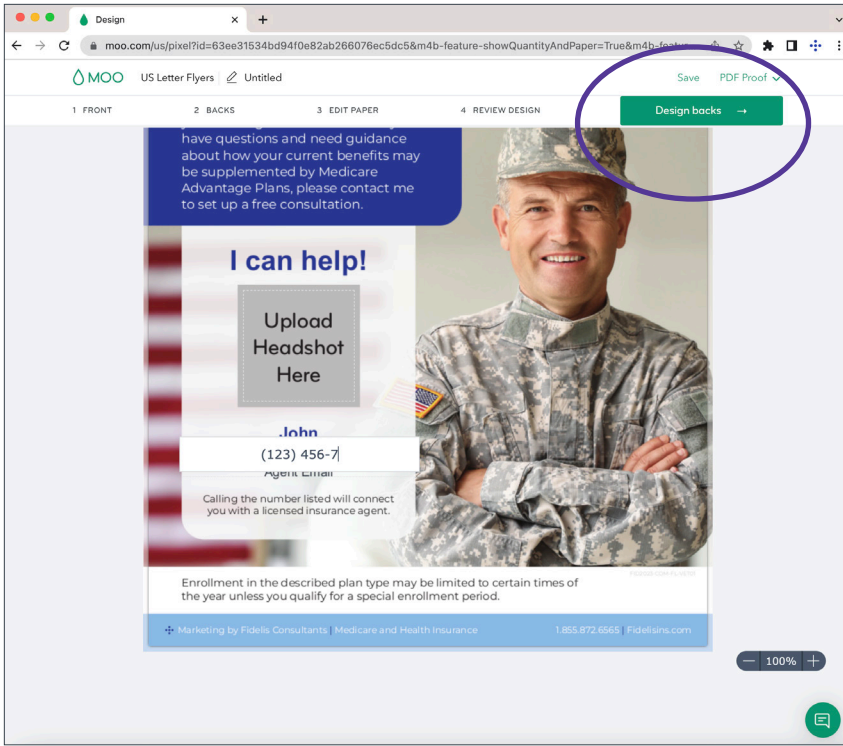


Add your headshot and your name.

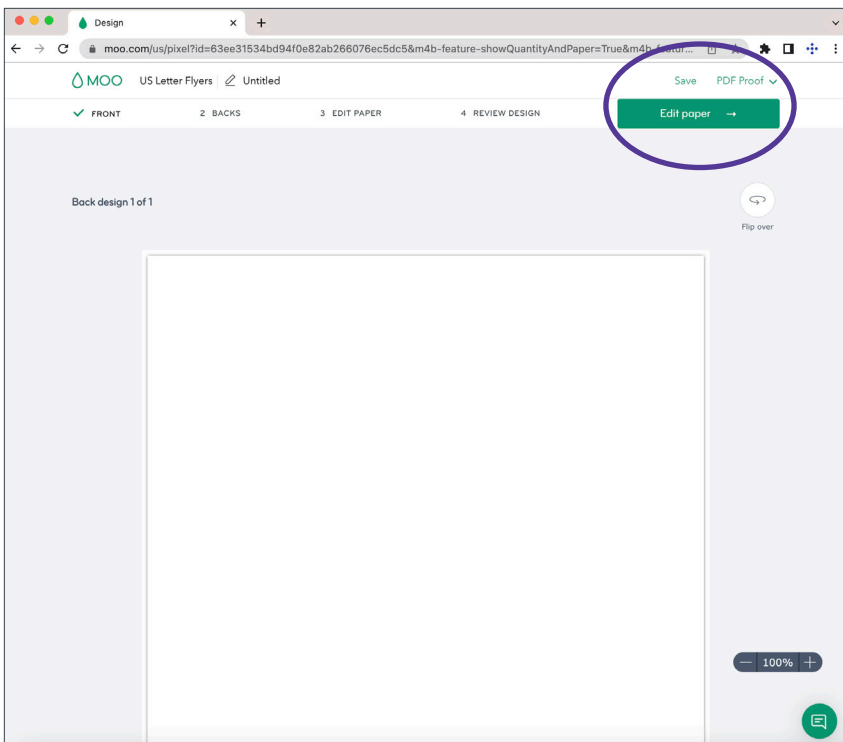
Add your headshot and your name. (Click where it says "Agent Name" and start typing to replace)



Add your phone number and email.



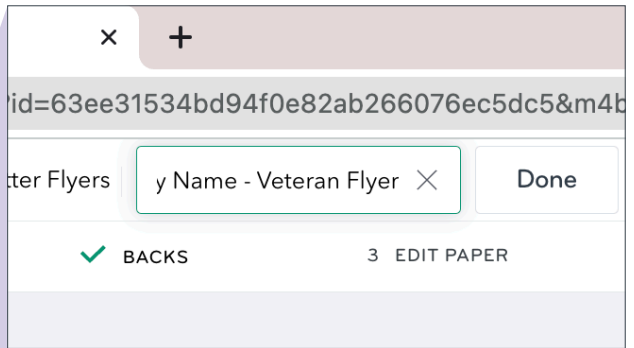
Click where it says “Design backs”.



Even though there’s nothing printed on the back, Moo still requires approval of this section.

### STEP 3: Select project options

11. Name your project, select the paper type you'd like for your material, and select the quantity you'd like to order.



Click on "Untitled" to name your project

MOO US Letter Flyers Untitled Save PDF Proof

FRONT BACKS 3 EDIT PAPER 4 REVIEW DESIGN Review design

Which paper would you like? [More info](#)

**Premium (matte)**  
80 lb cover weight  
Our Premium stock with a matte finish both sides. For more natural colours and an artisanal feel.

**Premium (gloss)**  
100 lb cover weight  
Our Premium stock with a gloss finish both sides. Makes colors more vivid for a modern look.

**Pearlescent**  
110 lb cover weight  
A weighty paper with an eye-catching metallic finish that makes colours pop. Our most luxurious Flyers.

Untitled  
Matte paper  
500 US Letter Flyers

Summary of your order

Select the paper type

How many flyers would you like?

50 flyers

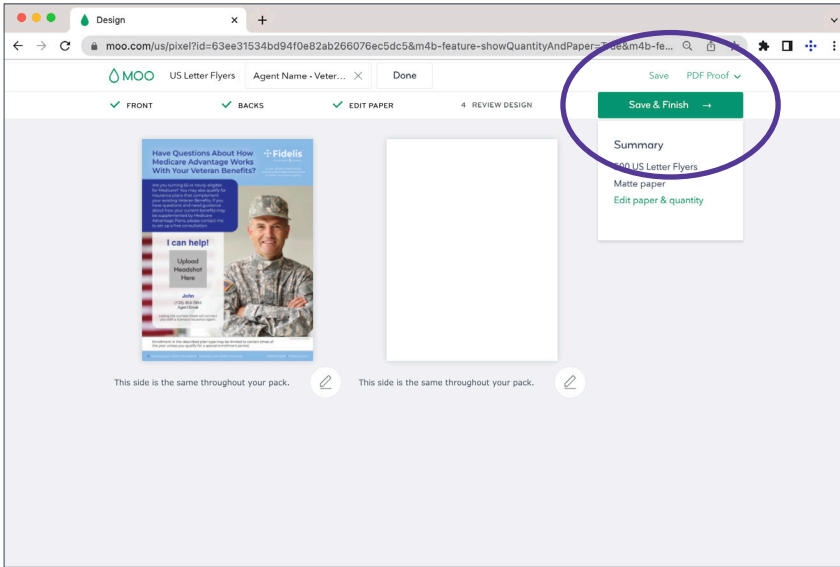
100 flyers

250 flyers

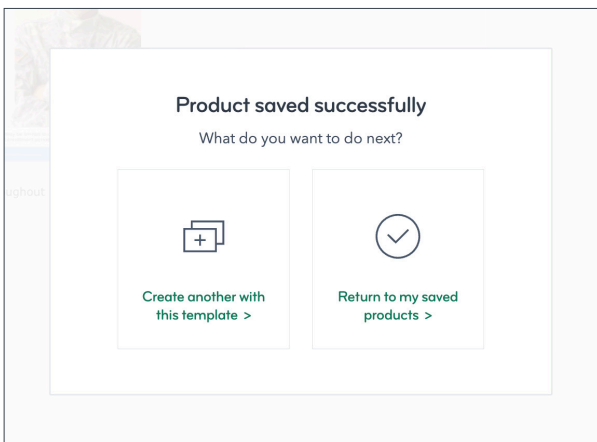
500 flyers

1000 flyers

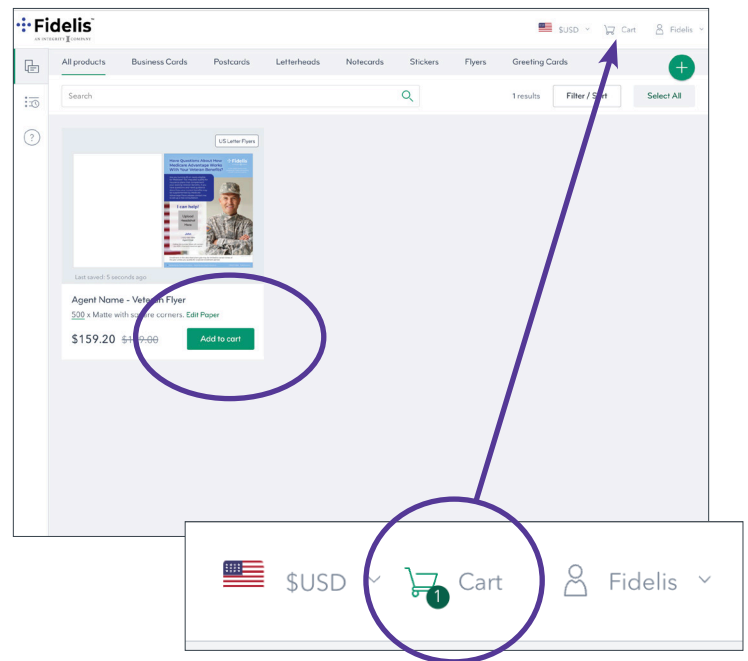
Quantity to Order



Click “Save & Finish” once you’ve verified your selections are correct. This will save the project to your account so you can come back to it later if needed.



After the project is saved, you can create another project with the same template (if you’re filling these out for several agents), or you can return to the saved projects to continue on to place an order.



Select “Add to cart” on the project you’d like to order. Your cart will update with the quantity.



Click on your cart and review your items, then add your shipping address.

**Your cart** Remove all

Agent Name - Veteran Flyer  
500  US Letter Flyers  
Matte with square corners

We've had a hunt around, but we don't have your shipping address! Add it here, and give your cards a happy home.

[+ Add address](#)

Billing Address:  
 Use my delivery address as billing address

Subtotal:	\$--.--
Shipping & packaging:	\$--.--
Tax:	\$--.--
<b>Order total:</b>	<b>\$--.--</b>

© MOO Inc., 25 Fairmount Ave, East Providence, RI 02914, USA  
[Fonts](#) [Terms & conditions](#) [Privacy policy](#) [Cookie Pref](#)

Click on "+ Add Address" to add a shipping address to your account, then fill out all the required fields in the form.

First name \*

Last name \*

Company name

Phone number \*

Address line 1 \*

Address line 2

Address line 3

Town \*

Country name \* United States

State or province \* AA

Postcode / Zip code \*

[Add address](#)

First name \* Fidelis

Last name \* Consultants

Company name

Phone number \* 4807128699

Address line 1 \* 1757 E Baseline Rd

Address line 2 Ste 141

Address line 3

Town \* Gilbert


Country name \* United States

State or province \* AZ

Postcode / Zip code \* 85233




[Add address](#)

16. Verify that the delivery address is selected and correct, and choose the shipping speed option you want.




🇺🇸 \$USD 🛒 Cart 👤 Fidelis


---

### Your cart

Remove all 

---




Agent Name - Veteran Flyer

500 ▼ US Letter Flyers

Matte with square corners

~~\$199.00~~

\$159.20



---

Delivery address:

Fidelis Consultants, 1757 E Baseline Rd, Ste 141, Gilbert, 85233 United States AZ
▼

---

Billing Address:

Use my delivery address as billing address

Shipping method:

Economy Trackable - Estimated 13 Jun - \$9.75
▼

Contact telephone ⓘ

4807128699

Subtotal: ~~\$199.00~~ \$159.20

Shipping & packaging: \$9.75

Tax (7.8%): \$13.18

Shipping method:

Economy Trackable - Estimated 13 Jun - \$9.75
▼

Express Trackable	<div style="border: 1px solid #ccc; padding: 2px; width: 30px; margin: 0 auto;"> <div style="font-size: x-small;">Jun</div> <div style="font-size: 24px; font-weight: bold;">02</div> <div style="font-size: x-small;">Estimated</div> </div>	\$90.00
Standard Trackable	<div style="border: 1px solid #ccc; padding: 2px; width: 30px; margin: 0 auto;"> <div style="font-size: x-small;">Jun</div> <div style="font-size: 24px; font-weight: bold;">07</div> <div style="font-size: x-small;">Estimated</div> </div>	\$30.75
Economy Trackable	<div style="border: 1px solid #ccc; padding: 2px; width: 30px; margin: 0 auto;"> <div style="font-size: x-small;">Jun</div> <div style="font-size: 24px; font-weight: bold;">13</div> <div style="font-size: x-small;">Estimated</div> </div>	\$9.75

Contact telephone ⓘ

4807128699

Subtotal: ~~\$199.00~~ \$159.20

Shipping & packaging: \$9.75

Tax (7.8%): \$13.18

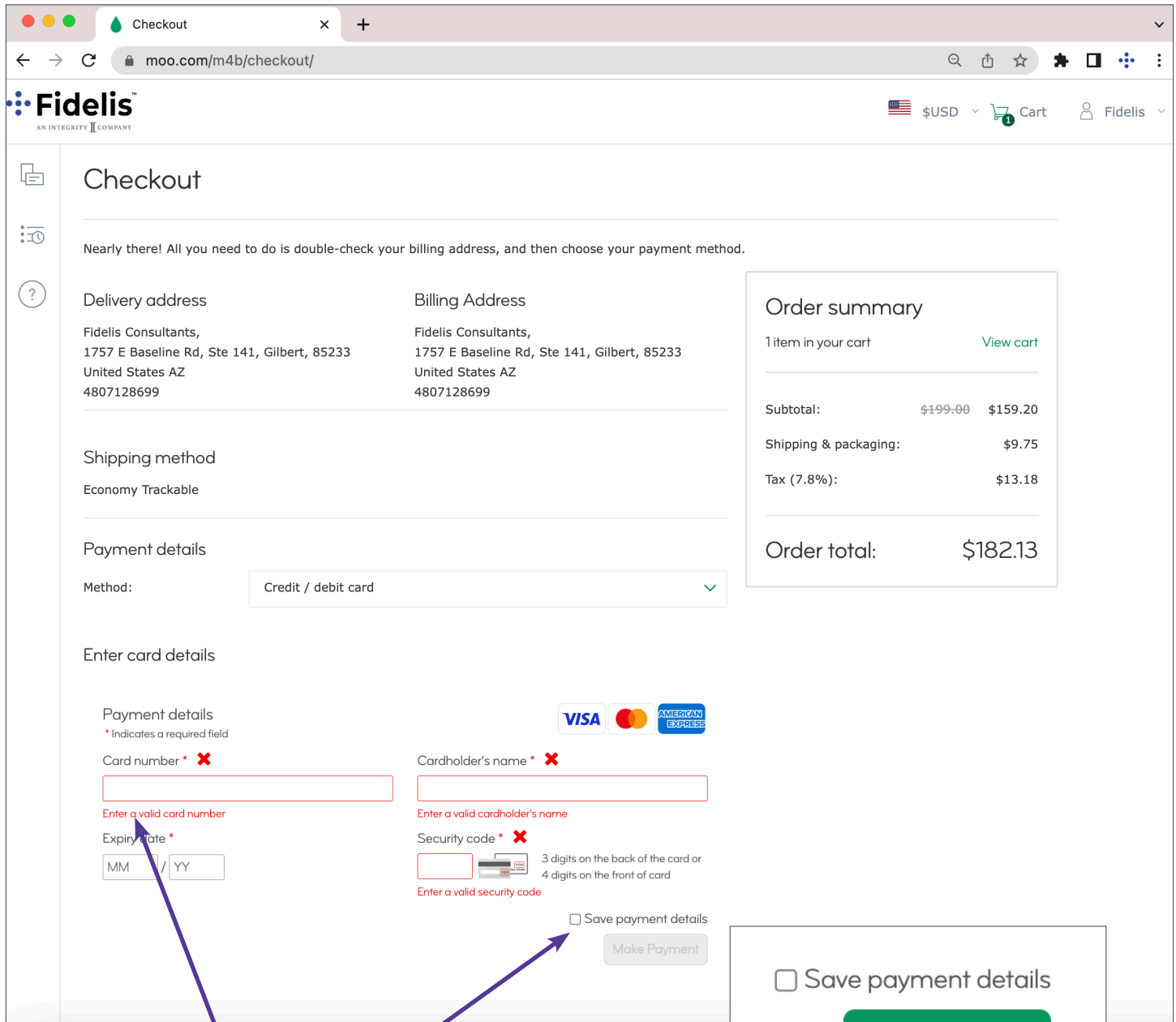
---

**Order total: \$182.13**

Go to Checkout

© MOO Inc., 25 Fairmount Ave, East Providence, RI 02914, USA. Registered in the United States of America

17. Enter your payment information and click “Make Payment.”.



**Checkout**

Nearly there! All you need to do is double-check your billing address, and then choose your payment method.

**Delivery address**

Fidelis Consultants,  
1757 E Baseline Rd, Ste 141, Gilbert, 85233  
United States AZ  
4807128699

**Billing Address**

Fidelis Consultants,  
1757 E Baseline Rd, Ste 141, Gilbert, 85233  
United States AZ  
4807128699

**Shipping method**

Economy Trackable

**Payment details**

Method: Credit / debit card

**Enter card details**

Payment details  
\* Indicates a required field

Card number \* ✘

Enter a valid card number

Expiry date \*

MM

/ YY

Cardholder's name \* ✘

Enter a valid cardholder's name

Security code \* ✘

3 digits on the back of the card or  
4 digits on the front of card

Enter a valid security code

Save payment details  
Make Payment

**Order summary**

1 item in your cart View cart

---

Subtotal: \$199.00 \$159.20

Shipping & packaging: \$9.75

Tax (7.8%): \$13.18

---

**Order total: \$182.13**

Enter your billing information and check the box if you want your payment information saved to your account.

Note: The Fidelis discount is automatically applied to your cart, so you don't need to worry about entering a code.

**You're done!**